



**U.S. Embassy Ankara Türkiye**  
*General Services Office*  
Ataturk Bulvari no:110 Kavaklıdere  
Ankara

May 12, 2023

SUBJECT: Solicitation No. 19TU1523-Q-3003  
RFQ for Landscape Renovation Project

Dear Prospective Bidders:

The Embassy of the United States of America invites you to submit a quotation for providing Landscaping service for one of the residences of the U.S. Mission Ankara.

The Embassy intends to conduct a site visit at one of the residences of U.S. Mission Ankara at **2:00 pm on Thursday, May 18<sup>th</sup>, 2023**. All attendees should provide their names by sending an email to [Ankara-GSO-Procurement-DL@state.gov](mailto:Ankara-GSO-Procurement-DL@state.gov) by **10:00 am on Wednesday 17<sup>th</sup>, 2023**. The address of the residence will be notified to the interested attendees via a separate email.

Your quotation must be submitted in a sealed envelope marked "Landscape Renovation Service, 19TU15-23-Q-3003" to the U.S. Embassy Ankara, **Çukurambar Mahallesi , 1480 Sokak No:1 06530 Cankaya, Ankara**

GSO / Acquisition section, Attn: Contracting Officer before **1600 hours on May 31<sup>st</sup>, 2023**. Also, quotations must be sent via email to [Ankara-GSO-Procurement-DL@state.gov](mailto:Ankara-GSO-Procurement-DL@state.gov). No quotation will be accepted after this date and time.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1- Pricing
3. Documents listed under Section 3– Solicitation Provisions

Direct any questions regarding this solicitation to [Ankara-GSO-Procurement-DL@state.gov](mailto:Ankara-GSO-Procurement-DL@state.gov) by email, until **1000 hours on May 23<sup>rd</sup>, 2023**.

Sincerely,

Victoria Choe  
Contracting Officer